



[Date System Generate Letter]

Re: USDOT No. [USDOT]

[LEGAL NAME]

[STREET]

[COLONIA]

[CITY], [STATE] [ZIP CODE]

[COUNTRY]

PREPARE FOR MOTUS: THE USDOT REGISTRATION SYSTEM

The Federal Motor Carrier Safety Administration (FMCSA) encourages company officials with a USDOT Number or docket number (MC, MX, or FF) to check their FMCSA Portal account information to prepare for the launch of Motus: the USDOT Registration System.

Please take the following actions in the FMCSA Portal by May 14, 2026:

- Ensure your FMCSA Portal account is active by logging into your FMCSA Portal account (portal.fmcsa.dot.gov) to confirm it is active. If you don't have a Portal account, you can create one and use your USDOT PIN to access your information. Obtain your PIN at: safer.fmcsa.dot.gov.
- Please note that FMCSA Portal accounts are disabled after 90 days and archived after 12 months of inactivity. If your account is disabled or archived, reach out to the FMCSA Contact Center at www.fmcsa.dot.gov/registration/ask-fmcsa to have your account unlocked.
- In the Portal, ensure your company information, operation classification, contact information, and individuals authorized to access your record are all correct.
- You can make updates to your company information in the FMCSA Portal the same way you complete a Biennial Update. Select "Biennial Update (MCS-150)" in the "Registration" tab.

Only the FMCSA Portal Company Official using the same FMCSA Portal Login.gov email will be permitted to claim an account in Motus for the first time. Once your account is successfully linked to Motus, you will no longer need to access the FMCSA Portal to make registration changes. Please visit the following link to download the "FMCSA Portal Registration User Guide for FMCSA Registered Entities and Associates": www.fmcsa.dot.gov/registration/fmcsa-portal-registration-user-guide-fmcsa-registered-entities-and-associates.

Stay up to date by visiting www.fmcsa.dot.gov/registration/resources-hub for the latest information, fact sheets, and more. If you need assistance, our team is just a phone call away at 1-800-832-5660.

Jeffrey L. Secrist
Division Chief, Office of Registration
Federal Motor Carrier Safety Administration



U.S. Department of Transportation
Federal Motor Carrier Safety Administration



Prepare for Motus: USDOT Registration System

Take action now in the FMCSA Portal to prepare for FMCSA's new registration system.



What is happening?

In 2026, FMCSA will introduce Motus—the single, secure, and mobile-friendly online dashboard for registration actions—to all users. To facilitate the transition into the new system, motor carriers and other registered entities should ensure their FMCSA Portal account is active, the correct Portal Company Official is listed, and business information is updated.

Do I need to take action in the FMCSA Portal?

Entities with a USDOT Number or USDOT Number and Operating Authority (MC, MX, FF Docket Number) should take action in the FMCSA Portal now.

How can I get help with these actions?

For help navigating the FMCSA Portal and adding or removing user roles, visit <https://portal.fmcsa.dot.gov/training>.

FMCSA's registration team is also just a phone call away! Contact us Monday through Friday, 8 AM-8 PM ET, at 1-800-832-5660 for personalized assistance with any registration inquiries.

Visit the FMCSA Portal to Prepare for Motus

Take the critical actions below now to allow you to quickly and easily claim your existing USDOT Number and create your company account in Motus when it launches to all users this year, keeping your company moving.



Ensure Your FMCSA Portal Account is Active

- Log in to your Portal account at <https://portal.fmcsa.dot.gov> to confirm it is active.
- If you don't have an account, create one now.



Verify Your Portal Company Official

- Ensure the correct Company Official is listed in your FMCSA Portal account. This will allow you to claim your USDOT Number in Motus and automatically populate your new Motus account with existing records, streamlining your set-up in the new system.
- The Portal Company Official should be the company owner or individual authorized to sign documents on behalf of the company.
- To claim a USDOT Number in Motus when the system launches for registrants, the Company Official must use the same Login.gov email to log into the FMCSA Portal and Motus.



Update Your Company Information

- For a smooth transition into Motus, ensure that the most up-to-date information is on file for your business.
- You can make updates to your company information in the FMCSA Portal the same way you complete a Biennial Update. Select "Biennial Update (MCS-150)" in the "Registration" tab.



Take Action to Prepare for Motus: Verify Your FMCSA Portal Company Official

Ensuring the correct Company Official is listed in the FMCSA Portal will allow you to claim your USDOT Number in Motus and automatically populate your new Motus account with existing records, streamlining your set-up in the new system.

The Portal Company Official should be the company owner or individual authorized to sign documents on behalf of the company.

The screenshot displays the FMCSA Portal interface. At the top, it says 'U.S. Department of Transportation Federal Motor Carrier Safety Administration' and '1 FMCSA Portal'. Below that, it says 'Welcome Test User'. A navigation bar contains '2 ACCOUNT MANAGEMENT', 'REGISTRATION', 'REPORTS', and 'FEEDBACK'. Under 'ACCOUNT MANAGEMENT', there are sub-tabs: '3 General', 'Portal Roles/USDOT#', and 'Preferences'. The 'Portal Roles/USDOT#' tab is selected. On the left, there is a '4 USDOT # List' dropdown menu. To its right, there is a text prompt: 'Enter the USDOT# for the role you want access to. Click the "Submit" button to see if your USDOT# is registered in our system.' Below this is a '* USDOT #' input field and a 'Submit' button. The main content area is divided into three columns: 'Available Roles', 'Approved Roles', and 'Pending/Requested Roles'. The 'Approved Roles' column contains a list of roles, with '5 Company Official' highlighted. Below the role lists are 'Add Role >' and '< Remove Role' buttons. At the bottom, there are 'Remove USDOT#' and 'Add USDOT to List' buttons.

- 1 Log into the **FMCSA Portal** at <https://portal.fmcsa.dot.gov/login>. Check your Login.gov email as you log in—the Company Official must use the same Login.gov email to log into the FMCSA Portal as they will use to access Motus when it launches.
- 2 Select **My Profile** from the **Account Management** dropdown at the top of the page.
- 3 Navigate to the **Portal Roles/USDOT#** tab.
- 4 Select the appropriate **USDOT Number** from the **USDOT # List**.
- 5 If you are the Company Official, confirm that **Company Official** is listed in the **Approved Roles** area.